



Requirements for Submission of Abstracts

57th Annual Meeting
October 16-19, 2019
The Ritz-Carlton, Naples, Florida

DEADLINE: Monday, July 29, 2019, 11:59 Eastern Standard Time

Material submitted for presentation before the Eastern Cardiothoracic Surgical Society will have the following criterion:

- Original, new and significant scientific work.
- The submitted Abstract should not be similar to work submitted to, or under consideration by, other organizations and/or journals.
- Abstracts and surgical movies must summarize an original contribution and must not have been presented, published or accepted for presentation or publication elsewhere.

Submission Categories

To facilitate the review and selection process, abstracts are to be submitted in one of the listed categories. There are no quotas or caps on any of the categories; all complete submissions will be reviewed.

- Cardiac
- Thoracic

Presentation Format Definitions

Oral Presentation: Delivered in full Scientific Session, oral presentations will be 6 minutes in duration followed by an additional 3 minute question/answer period. Author is allowed six PowerPoint slides for the presentation.

Poster Board Presentation: Poster boards will be on display throughout the annual meeting. All posters will be considered for oral presentations Friday night before the President's reception. The poster board should be self-explanatory and require no electrical connections and have the capability of standing on an easel. The poster boards should be no larger than 46 inches wide by 34 inches high.

Surgical Video Presentation: Delivered in full Scientific Session, surgical video presentations will be presented during a one hour evening movie night with each movie lasting 6 minutes followed by 4 minutes for discussion. Detailed instructions for surgical video submissions are listed below.

Crazy Case Presentation: Delivered in full Scientific Session, oral presentations will be 10 minutes in duration followed by an additional 10 minute question/answer period. The crazy case is a challenging case that illustrates innovative techniques and pitfalls.

All abstracts that are not accepted for oral presentation or surgical video presentation qualify for poster board presentation.

Abstract Preparation & Submission Instructions

- Abstracts must be submitted electronically. Visit www.ectss.org to access the submission site. The submission deadline is Monday, July 26, 2019 at 11:59, Eastern Standard Time.
- Total abstract word limit is 250. Titles, authors, institutions, tables and images will not be counted. There is a minimum word limit of 50 words. You are allowed to attach up to one image and one graphic to your abstract. Tables and images should appear at the end of the abstract.
- Abstracts may be submitted for any of the following presentation formats:
 - Oral presentation
 - Poster presentation
- All abstracts must be structured using the following section headings or they will not be accepted:

Objective	A brief statement of the purpose of the study and the current state of research in the field.
Methods	The methods of study or experimental approach clearly, but briefly, defined.
Results	A summary of the results of the study, including sufficient details to support those conclusions. These may be presented in a brief table.
Conclusions	A statement concerning the significance of the work and its possible implications for future research.

- Type the abstract in English within the box provided. The abstract title must be in title case, flush with the left margin of the box. Use upper and lower case letters as appropriate for abbreviations in the title.
- **No reference should be made on or in the abstract to the names or institutions of the authors and no reference should be made to company/product names. Generic terms must be used when describing a single product.**
- All tables and figures **must** be titled and cited in the body of the abstract. All tables that include abbreviations must include a key to the abbreviations at the end of the table.
- Accepted abstracts will appear in the Program Book as submitted. Changes are allowed only to title and authors.

Surgical Movie Submission Guidelines

- A text abstract submission is required although it may be as few as 50 words. Text should include the key ideas from the movie, using all required section headings. **It is critical that your text abstract is linked to your actual movie.**
- Movie submissions may feature only one technique or tip, and **no brand promotion of devices or products allowed.** Attribution for commercial support must be in the form of a movie credit in the beginning of the program. Whenever possible, generic product names should be used rather than proprietary or trade names. Non-FDA approved use of devices should also be indicated in the opening credits at the beginning of the movie.

- Duration of movie should be 6 minutes and include audio narration. Accepted movie must be personally moderated at the podium during the Scientific Session.
- Disclosure must indicate any industry involvement in production or funding of movie. The 'offlabel/ investigational' uses of any pharmaceuticals and/or medical devices must be specifically disclosed at the time of program development.
- Permission for all copyrighted material (drawings, illustrations, video footage) must be obtained with attribution of permissions included in the closing credits.
- ALL movies must be submitted as one of the following acceptable file types: MP3, MP4, MOV or WMV.

Disclosure Requirements

ECTSS does not object to financial relationships, but requires that all those submitting abstracts and presenting papers disclose financial or consulting relationships with companies that may be involved with production or marketing of technology being discussed.

The need for disclosure extends to unrestricted laboratory grants. In addition, any off-label use of an FDA-approved product, or any use of a non-FDA approved device must be disclosed. **When you complete your abstract submission, you will be required to complete disclosure information for ALL authors.**

- Disclose any relevant financial relationships for any and all authors listed in the title string. Specific definitions are included in the online submission process.
- It is the responsibility of the primary author to obtain and provide disclosure information for each author listed on an abstract and/or poster.
- Be prepared to speak with the Program Committee Chair to resolve any disclosed conflicts.
- In the event your work is selected for presentation, list all disclosed conflicts on a slide placed at the beginning of your presentation.

In order to comply with the ACCME Updated Standards for Commercial Support, Cine-Med, as the accredited CME provider of this activity, has implemented a new disclosure process to ensure that anyone who is in a position to control the content of the educational activity has disclosed to us all relevant financial relationships with any commercial interest as it pertains to the content of the presentation. The goal of this process is not to exclude people who have conflicts, but to manage these conflicts while benefiting from your expertise.

Should it be determined that a conflict of interest exists as a result of a financial relationship you may have, you will be contacted and methods to resolve the conflict will be discussed with you. ***In addition, all affirmative disclosures must be revealed by a slide at the beginning of the presentation and must be acknowledged from the podium. Failure or refusal to disclose or the inability to resolve the identified conflict may result in the withdrawal of the invitation to participate.***

Copyright Agreement

Copyright to the abstract being submitted (including, without limitation, the right to publish the abstract in whole or in part in any and all forms and media, now or hereafter known) is hereby transferred to the Eastern Cardiothoracic Surgical Society (ECTSS), effective as of the date of the submission, on the understanding that the abstract has been accepted for presentation at a meeting sponsored by ECTSS and for publication in the Program Book of that meeting and Innovations. However, each of the authors and the employers for whom the abstract work was performed reserve all other rights, specifically including the following:

- (1) All proprietary rights other than copyright of the abstract and the publication rights transferred to ECTSS;
- (2) The right to publish in a journal or collection or to be used in future works of the author's own (such as articles or books) all or part of this abstract work;
- (3) The right to make oral presentation of the abstract material in any forum;
- (4) The right to make copies of the abstract for internal distribution within the author's organization and for external distribution as a preprint, reprint, technical report, or related class of document.
- (5) The submitted work is original and has not been plagiarized.

Contact Information

If you have difficulty uploading files or navigating the abstract submission site, please click on the "Feedback and Support" tab located on the abstract submission website.

If you have questions regarding submission policies, presentation formats and author requirements please contact the ECTSS meeting department: meeting@ectss.org or 646-797-5292.

For information regarding manuscript submissions, please contact the ECTSS meeting department: meeting@ectss.org or 978-927-8330.